

## **GUILDFORD BOROUGH COUNCIL**

Minutes of the Selection Meeting of Guildford Borough Council held in the Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on Monday 16 May 2022

- \* The Mayor, Councillor Dennis Booth
- \* The Deputy Mayor, Councillor Masuk Miah

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|--------------------------------|------------------------------|
| * Councillor Paul Abbey        | * Councillor Ted Mayne       |
| * Councillor Tim Anderson      | * Councillor Julia McShane   |
| * Councillor Jon Askew         | * Councillor Ann McShee      |
| Councillor Christopher Barrass | * Councillor Bob McShee      |
| * Councillor Joss Bigmore      | * Councillor Marsha Moseley  |
| Councillor David Bilbé         | * Councillor Ramsey Nagaty   |
| Councillor Richard Billington  | * Councillor Susan Parker    |
| * Councillor Chris Blow        | * Councillor George Potter   |
| * Councillor Ruth Brothwell    | * Councillor Jo Randall      |
| * Councillor Colin Cross       | * Councillor John Redpath    |
| * Councillor Guida Esteves     | * Councillor Maddy Redpath   |
| * Councillor Graham Eyre       | * Councillor John Rigg       |
| Councillor Andrew Gomm         | Councillor Tony Rooth        |
| * Councillor Angela Goodwin    | * Councillor Will Salmon     |
| * Councillor David Goodwin     | Councillor Deborah Seabrook  |
| * Councillor Angela Gunning    | Councillor Pauline Searle    |
| * Councillor Gillian Harwood   | * Councillor Paul Spooner    |
| * Councillor Jan Harwood       | Councillor James Steel       |
| Councillor Liz Hogger          | * Councillor Cait Taylor     |
| * Councillor Tom Hunt          | * Councillor James Walsh     |
| * Councillor Diana Jones       | * Councillor Fiona White     |
| * Councillor Steven Lee        | Councillor Keith Witham      |
| * Councillor Nigel Manning     | * Councillor Catherine Young |

\*Present

### **CO8 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Christopher Barrass, Richard Billington, Andrew Gomm, Liz Hogger, Deborah Seabrook, Pauline Searle, James Steel, and Keith Witham, and also from Honorary Aldermen Catherine Cobley, Jayne Marks, Tony Phillips, and Lynda Strudwick.

### **CO9 DISCLOSURES OF INTEREST**

There were no disclosable pecuniary interests.

Councillors Tim Anderson, Guida Esteves, Angela Goodwin, and Cait Taylor each declared a non-pecuniary interest in respect of Item 8 on the agenda – Appointment of Committees: 2022-23 and Other Appointments (see Minute No. CO15 below), and specifically the proposed appointments to the board of North Downs Housing Limited.

### **CO10 MINUTES**

The Council confirmed, as a correct record, the minutes of the ordinary meeting held on 5 April 2022, and the Annual Meeting held on 11 May 2022. The Mayor signed the minutes.

### **CO11 MAYOR'S COMMUNICATIONS**

The Mayor thanked everyone who attended both the Annual Meeting and the Civic Service.

The Mayor reported that, on 13 May 2022, he had been interviewed on Freeview Channel 7 TV, where he had the opportunity of highlighting his plans for the mayoral year, including support for the mayoral charities and various events planned to support those charities, the first of which was a Charity Concert - *An Audience with Jonathan Veira* – to be held on 24 June 2022 in support of Challengers, details of which would be circulated shortly.

The Mayor had also attended his first function as Mayor when he attended the Mole Valley Chairman's Civic Dinner on 13 May 2022.

### **CO12 LEADER'S COMMUNICATIONS**

The Leader of the Council reported that information from the Home Office had indicated that there were just over a thousand Surrey sponsor households matched with nearly 3,000 Ukrainian refugees, with Guildford having 165 sponsor families matched with nearly 400 refugees, with just under half of those having arrived already in the borough. The Leader indicated that the Council would ensure that the necessary support was given to sponsor families and their guests.

The Leader was pleased to report that the Council would be leaving over 300 hectares of our parks and countryside unmown as part of 'No Mow May', which was being supported to provide habitats for insects and to promote biodiversity. The Council would be leaving these areas unmown for most of the summer not just during May to ensure we have the biggest impact on biodiversity.

The Leader also reported that it was now one year since the Council launched 'My Guildford', the online Residents' Portal. He was pleased to note that 38,000 people had signed up in the first year, which was significantly ahead of the predicted take-up. As part of the ongoing work to improve Council services, residents would be asked for their help in improving the website. The Council's digital team would be running website test sessions in Guildford Library every Tuesday morning between 9.30am and 1.30pm until July. This would allow us to watch users engage with the website in real life situations and to observe any navigational difficulties and to see what worked well and where we could improve. The Leader encouraged all Councillors to join one of the sessions and to see first-hand the work being undertaken to make the website function most effectively for residents.

In response to a question as to whether the Council would obtain a breakdown by ward of sponsoring families and Ukrainian guests to ensure that support was given where it was needed, the Leader confirmed that this information had been requested.

In response to a further question regarding deploying staff who would otherwise have been engaged in mowing on other activities to promote biodiversity, the Leader indicated that he would take up the matter with the Parks and Countryside Development Lead.

### **CO13 PUBLIC PARTICIPATION**

No members of the public had indicated a wish to ask a question or make a statement to the Council.

### **CO14 QUESTIONS FROM COUNCILLORS**

There were no questions from Councillors.

**CO15 APPOINTMENT OF COMMITTEES: 2022-23 AND OTHER APPOINTMENTS**

The Council considered a report on the appointment of councillors to committees, and the election of chairmen and vice-chairmen of those committee for the municipal year 2022-23, together with a number of other appointments including the appointment of Councillor Champions for 2022-23.

Details of the proposed committees and their respective size and terms of reference were set out in the report submitted to the Council, including details of the numerical allocation of seats on the committees to the political groups. The report included details of each group's nominations to fill those seats (and substitutes where appropriate), together with the nominations for election of committee and sub-committee chairmen and vice-chairmen. The Council was invited to vote on the contested elections in respect of the Chairmen of the Corporate Governance and Standards Committee (Councillors Manning and Potter having been nominated) and Planning Committee (Councillors Moseley and White having been nominated).

The report also included details of the proposed appointment of councillors and officers to the boards of Guildford Borough Council Holdings Limited, North Downs Housing Limited and Elevate Guildford Limited.

Upon the motion of the Leader of the Council, Councillor Joss Bigmore, and seconded by the Deputy Leader, Councillor Julia McShane, the Council:

**RESOLVED:**

- (1) That, for the 2022-23 municipal year, the Council agrees to appoint the committees referred to in the table set out in paragraph 4.1 of the report submitted to the Council, and agrees their respective size referred to therein and the proposed terms of reference, as indicated in Appendix 1 to the report.
- (2) That the following numerical allocation of seats on committees to each political group on the Council, be approved for the 2022-23 municipal year:

<b>Committee</b>	<b>Lib Dem</b>	<b>R4GV</b>	<b>Con</b>	<b>GGG</b>	<b>Lab</b>
<b>Total no. of seats on the Council</b>	<b>16</b>	<b>16</b>	<b>10</b>	<b>4</b>	<b>2</b>
<b>% of no. of seats on the Council</b>	<b>33.33%</b>	<b>33.33%</b>	<b>20.83%</b>	<b>8.33%</b>	<b>4.17%</b>
<b>Notional no. of seats on ctees (Total: 95)</b>	<b>32</b>	<b>32</b>	<b>20</b>	<b>8</b>	<b>4</b>
Corp Gov & Standards Committee (7 seats)	2	2	1	1	1
Employment Committee (3 seats)	1	1	1	0	0
Service Delivery EAB (12 seats)	4	5	2	1	0
Strategy & Resources EAB (12 seats)	4	4	2	1	1
Guildford Joint Committee (10 seats)	4	3	2	1	0
Joint Appointments Committee (3 seats)	1	1	1	0	0

Joint Governance Committee (6 seats)	2	2	1	1	0
Licensing committee (15 seats)	5	5	4	1	0
Overview & Scrutiny Committee (12 seats)	4	4	2	1	1
Planning Committee (15 seats)	5	5	3	1	1
Total no. of seats on committees	32	32	19	8	4

- (3) That the nominations for membership and (where applicable) substitute membership of the committees, Executive Advisory Boards, and the joint committees, for the 2022-23 municipal year, be approved as shown in Appendix 3 to the report and as set out below:

### **Corporate Governance and Standards Committee**

#### Appointed Members:

Councillor Liz Hogger  
 Councillor Nigel Manning  
 Councillor Susan Parker  
 Councillor George Potter  
 Councillor Tony Rooth  
 Councillor Deborah Seabrook  
 Councillor James Walsh

#### Substitute Members:

Councillor Jon Askew  
 Councillor Ruth Brothwell  
 Councillor Colin Cross  
 Councillor Guida Esteves  
 Councillor Andrew Gomm  
 Councillor David Goodwin  
 Councillor Angela Gunning  
 The Deputy Mayor, Councillor Masuk Miah  
 Councillor Marsha Moseley  
 Councillor Ramsey Nagaty  
 Councillor Jo Randall  
 Councillor John Redpath  
 Councillor Catherine Young

### **Employment Committee**

#### Appointed Members:

Councillor Joss Bigmore  
 Councillor Jan Harwood  
 Councillor Paul Spooner

#### Substitute Members:

Councillor Tim Anderson  
 Councillor Christopher Barrass  
 Councillor David Bilbé  
 Councillor Graham Eyre  
 Councillor Jan Harwood  
 Councillor Tom Hunt  
 Councillor Nigel Manning  
 Councillor John Redpath  
 Councillor John Rigg  
 Councillor James Steel  
 Councillor Cait Taylor  
 Councillor Fiona White

### **Service Delivery Executive Advisory Board**

#### Appointed Members:

Councillor Paul Abbey  
 The Mayor, Councillor Dennis Booth  
 Councillor Andrew Gomm  
 Councillor Angela Goodwin  
 Councillor Ann McShee

#### Substitute Members:

Councillor David Bilbé  
 Councillor Richard Billington  
 Councillor Chris Blow  
 Councillor Ruth Brothwell  
 Councillor Colin Cross

Councillor Bob McShee  
Councillor Ramsey Nagaty  
Councillor George Potter  
Councillor Jo Randall  
Councillor Tony Rooth  
Councillor Pauline Searle  
Councillor Fiona White

Councillor Guida Esteves  
Councillor Graham Eyre  
Councillor Gillian Harwood  
Councillor Liz Hogger  
Councillor Diana Jones  
Councillor Steven Lee  
Councillor Nigel Manning  
The Deputy Mayor, Councillor Masuk Miah  
Councillor Marsha Moseley  
Councillor Susan Parker  
Councillor Maddy Redpath  
Councillor Will Salmon  
Councillor Paul Spooner  
Councillor Keith Witham  
Councillor Catherine Young

### **Strategy and Resources Executive Advisory Board**

#### Appointed Members:

Councillor Jon Askew  
Councillor Christopher Barrass  
Councillor Richard Billington  
Councillor Ruth Brothwell  
Councillor Colin Cross  
Councillor Graham Eyre  
Councillor Angela Gunning  
Councillor Diana Jones  
Councillor Steven Lee  
The Deputy Mayor, Councillor Masuk Miah  
Councillor Will Salmon  
Councillor Catherine Young

#### Substitute Members:

Councillor Paul Abbey  
Councillor David Bilbé  
Councillor Chris Blow  
The Mayor, Councillor Dennis Booth  
Councillor Guida Esteves  
Councillor Andrew Gomm  
Councillor Angela Goodwin  
Councillor Gillian Harwood  
Councillor Liz Hogger  
Councillor Nigel Manning  
Councillor Ted Mayne  
Councillor Ann McShee  
Councillor Bob McShee  
Councillor Marsha Moseley  
Councillor Ramsey Nagaty  
Councillor Susan Parker  
Councillor Jo Randall  
Councillor Maddy Redpath  
Councillor Tony Rooth  
Councillor Paul Spooner  
Councillor James Walsh  
Councillor Fiona White  
Councillor Keith Witham

### **Guildford Joint Committee**

#### Appointed Members:

Councillor David Goodwin  
Councillor Jan Harwood  
Councillor Steven Lee  
Councillor Ramsey Nagaty  
Councillor John Rigg  
Councillor Tony Rooth  
Councillor Deborah Seabrook  
Councillor Paul Spooner  
Councillor James Steel  
Councillor Cait Taylor

### **Guildford and Waverley Joint Appointments Committee**

Appointed Members:

Councillor Joss Bigmore  
Councillor Jan Harwood  
Councillor Julia McShane

### **Guildford and Waverley Joint Governance Committee**

Appointed Members:

Councillor Joss Bigmore  
Councillor Jan Harwood  
Councillor Julia McShane  
Councillor Ramsey Nagaty  
Councillor George Potter  
Councillor Tony Rooth

### **Licensing Committee**

Appointed Members:

Councillor Tim Anderson  
The Mayor, Councillor Dennis Booth  
Councillor David Goodwin  
Councillor Gillian Harwood  
Councillor Jan Harwood  
Councillor Nigel Manning  
Councillor Ted Mayne  
Councillor Ann McShee  
Councillor Bob McShee  
The Deputy Mayor, Councillor Masuk Miah  
Councillor Marsha Moseley  
Councillor Maddy Redpath  
Councillor James Steel  
Councillor Keith Witham  
Councillor Catherine Young

### **Overview and Scrutiny Committee**

Appointed Members:

Councillor Chris Blow  
Councillor Angela Goodwin  
Councillor Guida Esteves  
Councillor Jan Harwood  
Councillor George Potter  
Councillor Maddy Redpath  
Councillor Tony Rooth  
Councillor Will Salmon  
Councillor Deborah Seabrook  
Councillor Paul Spooner  
Councillor James Walsh  
Councillor Fiona White

Substitute Members:

All non-Executive councillors not appointed to this Committee may substitute for any member of the Committee from the same political group

### **Planning Committee**

Appointed Members:

Substitute Members:

Councillor Jon Askew  
 Councillor Christopher Barrass  
 Councillor David Bilbé  
 Councillor Chris Blow  
 Councillor Ruth Brothwell  
 Councillor Colin Cross  
 Councillor Angela Goodwin  
 Councillor Angela Gunning  
 Councillor Liz Hogger  
 Councillor Marsha Moseley  
 Councillor Ramsey Nagaty  
 Councillor Maddy Redpath  
 Councillor Pauline Searle  
 Councillor Paul Spooner  
 Councillor Fiona White

The Mayor, Councillor Dennis Booth  
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 Councillor Jan Harwood  
 Councillor Steven Lee  
 Councillor Nigel Manning  
 Councillor Ted Mayne  
 Councillor Bob McShee  
 Councillor Susan Parker  
 Councillor George Potter  
 Councillor Jo Randall  
 Councillor Tony Rooth  
 Councillor Will Salmon  
 Councillor Deborah Seabrook  
 Councillor Cait Taylor  
 Councillor James Walsh  
 Councillor Catherine Young

- (4) That, for the 2022-23 municipal year, the councillors indicated in the table below be elected as chairman and vice-chairman, as appropriate, of the committees/sub-committees/EABs referred to therein:

<b>Committee</b>	<b>Chairman</b>	<b>Vice-Chairman</b>
Corp. Governance & Standards Ctte	Cllr George Potter	Cllr Deborah Seabrook
Employment Committee	Cllr Joss Bigmore	Cllr Julia McShane
Service Delivery EAB	Cllr Angela Goodwin	Cllr Ramsey Nagaty
Strategy & Resources EAB	Cllr Ruth Brothwell	Cllr Will Salmon
Guildford Joint Committee		Cllr David Goodwin
Licensing Committee	Cllr David Goodwin	Cllr Catherine Young
Licensing Sub-Ctte/Licensing Regulatory Sub-Ctte (up to 6)	Cllr Tim Anderson Cllr David Goodwin Cllr Nigel Manning Cllr Maddy Redpath Cllr James Steel Cllr Catherine Young	
Overview & Scrutiny Committee	Cllr Paul Spooner	Cllr James Walsh
Planning Committee	Cllr Fiona White	Cllr Colin Cross

- (5) That the Council appoints Councillor Champions for 2022-23 as follows:

Armed Forces: Councillor Tom Hunt  
 The Mayor, Councillor Dennis Booth (Deputy)

Historic Environment and Design: Councillor Bob McShee  
 Councillor Fiona White (Deputy)

Older Persons': Councillor Maddy Redpath  
 Councillor Ted Mayne (Deputy)

- (6) That the Council approves the following appointments:

- (a) Dawn Hudd, Strategic Services Director, to the Board of Elevate Guildford Ltd (trading as 'Experience Guildford').
- (b) Ian Doyle, Service Delivery Director, as Director to the Board of Guildford Borough Council Holdings Limited with effect from 4 January 2022
- (c) Councillor Guida Esteves as Director to the Board of North Downs Housing Limited with effect from 11 February 2022

- (d) Councillor Tim Anderson as Director to the Board of North Downs Housing Limited with effect from 30 April 2022
- (e) Councillor Cait Taylor as Director to the Board of North Downs Housing Limited with effect from 30 April 2022
- (f) Dawn Hudd, Strategic Services Director, as Director to the Board of North Downs Housing Limited with effect from 30 April 2022

Reasons:

- To comply with Council Procedure Rules 23 and 29 of the Constitution in respect of the appointment of committees and election of chairmen and vice-chairmen
- To enable the Council to comply with its obligations under the Local Government and Housing Act 1989 in respect of the political proportionality on its committees.
- To comply with the Constitutional requirement for full Council to approve appointments of individuals to any office other than an office in which he or she is employed by the authority.

**CO16 MINUTES OF THE EXECUTIVE**

The Council received and noted the minutes of the meeting of the Executive held on 22 March 2022.

**CO17 COMMON SEAL**

The Council

RESOLVED: That the Common Seal of the Council be affixed to any documents to give effect to any decisions taken by the Council at this meeting.

The meeting finished at 7.25 pm

Signed .....

Mayor

Date .....